

EXECUTIVE COMMITTEE MEETING
 Saturday, May 26, 2018, 1:30 – 3:30
 DELTA BESSBOROUGH, BATOCHÉ ROOM
 SASKATOON, SK
 APPROVED MINUTES

Committee Members			
A. Bergeron, Chair – Present	D. Lynch – Present	R. Kinghorn – Present	K. Baig - Present
S. Devereaux – Absent	D. Gelowitz – Present	C. Parenteau – Present	
Advisor			
A. English – Present			
Staff			
G. McDonald – Present	S. Price - Present	H. Anderson - Present	S. Bourgon - Present

1.	<p>CALL TO ORDER AND APPROVAL OF AGENDA The chair called the meeting to order at 1:40 pm.</p> <p>Moved by R. Kinghorn, seconded by C. Parenteau that the agenda be approved with the addition of two items (time permitting): change to Strategic Plan and Governance 2.0, and that the President be authorized to modify the order of discussion.</p> <p>CARRIED</p>
2.	<p>APPROVAL OF MINUTES The minutes of the April 19, 2018 Executive Committee were approved by consent.</p>
3.	<p>JUNE 2018 BOARD AGENDA Moved by C. Parenteau, seconded by D. Gelowitz that the agenda for June 18, 2018 be approved with one change.</p> <ul style="list-style-type: none"> • The minutes from the May 25, 2018 Board meeting will be deferred to the September Board meeting.
4.	<p>BOARD COMMITTEES The Committee reviewed the directors’ preferences and assigned the committees accommodating them while keeping competencies, gender, region and term limits in mind. The draft assignment document is attached for reference and includes the operational committees.</p> <p>A. Bergeron will contact each of the directors to advise them of their placements, with the exception of directors from OIQ who will be advised by K. Baig.</p>

5.	<p>COMPETENCY PROFILE</p> <p>Discussion was held regarding the next steps in development of competency profiles. It was agreed that this project be managed by the Executive Committee. Staff will take the information gathered and develop the profile. A. Bergeron will ask for input during her director calls.</p>
6.	<p>COMPENSATION COMMITTEE MEETING</p> <p>The committee needs to meet to carry on the conversation started at their last meeting. It was agreed that they will hold a breakfast meeting on either June 18 or 19, during the Workshop events. D. Gelowitz advised that the Funding Task Force also plans to meeting during the Workshop. Upon discussion it was agreed that they meet on Tuesday afternoon before the team-building event, providing the latter can be rescheduled for 3:00 pm.</p>
7.	<p>DEBRIEF ON SPRING MEETINGS AND ANNUAL MEETING OF MEMBERS</p> <p>The following comments were received regarding the meetings and events:</p> <ul style="list-style-type: none"> • The Presidents’ individual reports (presentation) should be done earlier in the week to allow for discussion at later events. • The Presidents’ should be limited to five minutes each for their reports, citing two or three unique items only from their association. • The Presidents’ presentation should be posted on the website in advance of the meeting. • There should be time for Q&A and discusson on the Presidents’ presentations. • The Board workshop should be shorter in duration • The first dinner should be indicated as option • The Members’ issues should be our issues • Suggest holding a workshop on diversity with the Presidents • Hold an open forum/big picture thinking session instead of only dealing with pressing priorities. • Indigenous territory should be acknowledged at Awards dinner • It was awkward holding the induction ceremony during lunch (NB: this occurred to accommodate a number of folks with early flights) • Suggest serving hors d’oeuvres instead of lunch; this was done in the past • Streamline the scripts; keep remarks brief • Include the Awards Program in the on-line survey • Awards programme was too long; repetitive with the emcee’s statements about recipients and the videos • It is a shame that several people boycotted the Awards dinner. In some cases this was due to cost (approx. \$200 per person) • Create an award category for small provinces
8.	<p>IN-CAMERA SESSION</p> <p>Staff were excused while the committee met in-camera.</p>
9.	<p>CLOSING</p> <p>The meeting was adjourned at 3:55 pm.</p>